

MCCU Mini-Grant Information and Guidelines



Purpose

To provide monetary support to area educators and faculty to enhance the learning environment around financial education.

Eligibility

Educators and faculty of K-12 schools within MCCU's field of membership, including Barry, Branch, Calhoun, Eaton, Hillsdale, Jackson, Kalamazoo, and St. Joseph. Applicants do not need to be an MCCU member to apply or receive grant funding.

Funding

Mini-grants are limited to a maximum of \$750 per educator/faculty member, per school year. All funding will be made payable to the school or district.

Details

Funding from the mini-grant is to be used for purchasing educational items or programs that are not eligible for reimbursement, schools do not normally purchase or provide through funding resources. Every application will be considered; however, preference will be given to requests based on financial education.

All requests should be submitted on an official MCCU Mini-Grant Application Form.

Grant requests will be reviewed and approved by the MCCU's Marketing Department every two months. See schedule below:

Mini-Grant Schedule:

- 1 End of school year-September 15th- Decision made by October 1st.
- 1 September 15th – November 15th- Decision made by December 1st.
- 1 November 15th – January 15th- Decision made by February 1st.
- 1 January 15th – March 15th- Decision made by April 1st.

*If the 1st falls on a weekend, applicant will be contacted the following Monday.

Applicants may be asked additional questions outside of the mini-grant application to better inform our decision.

All mini-grant recipients are required to provide a report on how the grant was used and its impact on students within six months of fund distribution. MCCU reserves the right to submit a press release highlighting the mini-grant and recipients may be asked for permission to use report or quotations about how the grant has impacted them.

All tangible items purchased through a grant will remain the property of the school and will be recorded as such.

Instructional Materials: If the mini-grant request is to purchase instructional materials (i.e., enhanced reading material, or textbook), a signed approval from the Curriculum Director should be within the grant application. Please include the book title, author, and the type of book (i.e., paperback, hardcover).

Applications can be emailed to marketing@marshallcommunitycu.com or mailed to MCCU, Attn: Marketing, 1157 E. Michigan Ave., Battle Creek, MI 49014.

Questions? Please email marketing@marshallcommunitycu.com.

MCCU Mini-Grant Application

Please complete the following application and include supporting materials. A maximum of \$750 is available per educator/faculty member, per school year.

Date:

Applicant Name:

Applicant Email Address:

Applicant Phone Number:

Applicant School:

Department/Grade:

Amount Requested:

Date of event (if applicable):

Number of students to benefit:

Purpose for which funds are being requested:

Reason you believe the project/proposal will provide an essential benefit to students/school.

Will any other funding be used in conjunction with this request? If so, please list other sponsors.

Is this an annual project? If so, how will the project be funded in the future?

Applications can be emailed to marketing@marshallcommunitycu.com or mailed to MCCU, Attn: Marketing, 1157 E. Michigan Ave., Battle Creek, MI 49014.

Applications will be scored by the MCCU Marketing Department based on amount requested, purpose of funds, and the number of students benefited. Every application will be considered; however, preference will be put on financial education requests. MCCU mini-grant receivers will be contacted per the mini-grant schedule included on the MCCU Mini-Grant Information and Guidelines document. Applicant agrees to accept the decisions of MCCU as final. Each recipient agrees to permit MCCU to use their name, school name, and likeness in promotional and other credit union materials, without additional compensation or permission, except where prohibited by law. MCCU reserves the right to disqualify applicants who make any misrepresentation on their application or supporting documents. All applications and supporting documents will be kept confidential, become property of the credit union and will not be returned.

