



CU in School Student Volunteer Application – General Information

Student's Name (First & Last): _____

Parent/Guardian's Name (First & Last): _____

Parent/Guardian's Phone Number: _____

Parent/Guardian's Email Address: _____

Please indicate your child's school and grade below:

☐ Gordon Elementary School: ☐ 3rd Grade, ☐ 4th Grade, ☐ 5th Grade

☐ Harper Creek Middle School: Not currently accepting volunteers

☐ Harrington Elementary School: ☐ 4th Grade, ☐ 5th Grade

☐ Hughes Elementary School: ☐ 3rd Grade, ☐ 4th Grade, ☐ 5th Grade

☐ Mar Lee School: ☐ 4th Grade, ☐ 5th Grade

☐ Marshall Middle School: Not currently accepting volunteers

☐ Walters Elementary School: ☐ 3rd Grade, ☐ 4th Grade, ☐ 5th Grade

☐ Wattles Park Elementary School: ☐ 3rd Grade, ☐ 4th Grade

Who is your child's homeroom teacher?: _____

What is your child's t-shirt size?: _____





CU in School Student Volunteer Application – Interview Questions

Please fill out the following interview questions with your child.

If you could have one superpower, what would it be and why?

Do you have any academic, sports, or personal goals for this school year? If so, please explain below.

Was there a time you wanted to give up but didn't? If so, please explain below.

What interests you about volunteering for CU in School? What do you hope to learn?





CU in School Student Volunteer Application – Interview Questions (cont.)

What work experience do you have (such as chores, babysitting, or helping a family business)? What activities or hobbies are you currently involved in (like sports, 4-H, music, clubs, or other interests)?

Confidentiality is a BIG part of volunteering, which means you cannot talk to other people about MCCU members' personal information, account balances, transactions, etc. Check "Yes" if you agree to not share MCCU information with others, including your friends and family.

☐ Yes

Please review the following page which includes descriptions of the CU in School positions. Please check all positions you are interested in.

- ☐ Bookkeeper
- ☐ Branch Manager
- ☐ Data Administrator
- ☐ Marketing Manager
- ☐ Teller



CU IN SCHOOL STUDENT VOLUNTEER POSITIONS

Bookkeeper

- Fill out prize tracking sheet for member incentives.
- Record teller receipts on the CU in School savings ledger.
- Keep all supplies organized and filled.

Branch Manager

- Dismiss students from their classrooms and direct them to the CU in School branch location.
- Serve as back-up for all other CU in School positions.

Data Administrator

- Post transactions to member accounts using laptop and MCCU operating system.

Marketing Manager

- Provide promotional and educational materials to staff members and fellow students.
- Help create and make reminder announcements.

Teller

- Assist members with account deposits by accurately and neatly recording information on receipts and machine tape.
- Handle cash and balance drawer.



All student volunteers must promote the CU in School program in a positive and professional manner. Confidentiality is a must!



Special Notes to Parents/Guardians

All personal information—including account balances, deposit amounts, and account numbers—is confidential. Student Volunteers will be trained to process each transaction in a way that protects member privacy. **Any breach of confidentiality will result in immediate dismissal from the Student Volunteer position.**

Student Volunteers may miss class time on Deposit Days. School staff are aware of this time commitment and must approve your child's participation in the CU in School program. Students are responsible for making up any missed classwork.

Each Student Volunteer will receive an MCCU-branded t-shirt and will be asked to wear it on Deposit Days to help promote the CU in School program.

Student Volunteers will also receive a formal invitation to **Breakfast at the Branch**, a special celebration held at MCCU's Marshall office (839 W Green St, Marshall, MI 49068). Student Volunteers from all partner schools will enjoy brunch, games, and an exclusive tour of the branch—plus the opportunity to connect with Student Volunteers from other schools.

- Winter Date – Saturday, December 6, 2025, from 10-11:30 am
- Spring Date – Saturday, May 2, 2026, from 10-11:30 am

MCCU may take and use photographs of Student Volunteers to promote the CU in School program. Photos and first names may appear in publications, news releases, training videos, marketing materials, social media, and/or on MCCU's website. If you do not wish for your student to be photographed, please indicate below:

☐ Do not use my child's photograph.

Parent/Guardian – Please type your name below if you have read the above information and understand the time commitment and responsibilities if your student is selected.

Please email your completed form to:
YouthAccounts@marshallcommunitycu.com.

